Present:  
Greig Stewart, Chair  
Councillor Sandy McConkey  
Peter Archer  
Marlene Hilton Moore  
Don Molloy  

Also Present:  
Karen Way, Deputy Clerk  

Regrets:  
John Beaulieu  
Maureen Andrew  

1. CALL TO ORDER  

1.1. Call to Order  

**RECOMMENDATION HC 120 2013**  
Moved by:  Hilton Moore  
Seconded by:  Archer  

THAT this meeting of the Township of Springwater Heritage Committee of September 24, 2013 come to order at 7:15 p.m  

CARRIED  

2. DISCLOSURE OF PECUNIARY INTEREST  

Greig Stewart disclosed pecuniary interest for items 3.9 for the Heritage Tax Credit Program Update and 3.11 for Heritage Tax Credit Application - Crossland General Store.  

**COMMITTEE MEMBER ITEM**  

The Committee discussed the absence of Ms. Andrew, and determined with her on leave they still have the required number of members as per the *Ontario Heritage Act*. 
RECOMMENDATION HC 121 2013  
Moved by: Archer  
Seconded by: Hilton Moore  

THAT the Springwater Heritage Committee member Maureen Andrew be granted an extended leave from the Heritage Committee until further notice.  

CARRIED  

3. REPORTS FOR DISCUSSION  

3.1. Orientation Package  

Greig Stewart drafted the orientation package to be used by new members of the Heritage Committee. The package needs to be reviewed by Members and feedback given. The Heritage Committee made comments that it was very well put together.  

RECOMMENDATION HC 122 2013  
Moved by: Hilton Moore  
Seconded by: Archer  

THAT the draft Heritage Orientation Package by Greig Stewart, Chair, be received; and  
THAT the comments be sent back to Greig Stewart from the Heritage Committee Members by October 1, 2013.  

CARRIED  

3.2. Heritage Evaluation Guidelines  

The Deputy Clerk provided an update on the Heritage Evaluation Guidelines. After the June 25, 2013 meeting the Committee provided feedback to the Deputy Clerk, which noted that the age category should be altered to reflect the age of buildings within Springwater Township. A new timeframe was introduced reflecting this, and was agreed upon.  

RECOMMENDATION HC 123 2013  
Moved by: Hilton Moore  
Seconded by: Archer  

THAT the verbal update from the Deputy Clerk regarding the Heritage Evaluation Guidelines and Form, be received;  


THAT the Heritage Evaluation Guidelines and Form be amended to update the age category to reflect the year 1960 and later.

CARRIED

3.3. Penetanguishene Trail Sign Update

RECOMMENDATION HC 124 2013
Moved by: Archer
Seconded by: Hilton Moore

THAT the verbal update from Peter Archer regarding the Penetanguishene Trail Sign, be received.

CARRIED

3.4. Hillsdale Jail Work Update

The windows are currently being built, and a contractor has been arranged to install them once complete. The Committee discussed the type of trim that should be installed on the inside of the windows, and thought they should compare the Hillsdale Jail to the one in Creemore. All of the required landscaping has been completed, tin tiles have been moved to attic space, and power panel has been removed. The cost to have the roof painted is outside of the initial Hillsdale Jail Work Plan; however the Heritage Committee does have the funds available through the 2013 Budget for this work.

RECOMMENDATION HC 125 2013
Moved by: Archer
Seconded by: Hilton Moore

THAT the verbal report from the Deputy Clerk regarding the Hillsdale Jail work, be received; and
THAT the Township of Springwater arrange for painting of the roof of the Hillsdale Jail.

CARRIED

3.5. Heritage Springwater Presents Event

Greig Stewart provided an update on Heritage Springwater Presents Event, and would like a sub-committee formed to assist with the planning.

RECOMMENDATION HC 126 2013
Moved by: Archer
Seconded by: Hilton Moore

THAT the report from Greig Stewart regarding the Heritage Springwater Presents Event, be received; and
THAT the 2014 Heritage Springwater Presents Event sub-committee members include Greig Stewart, Peter Archer, Don Molloy and Sandy McConkey.

CARRIED

3.6. Heritage Committee Engages Local Residents

The Deputy Clerk provided a list of items that can be done by the Heritage Committee to engage local residents and to bring awareness to local history and heritage within Springwater Township. Some of these items included: using Twitter or Facebook, update the heritage page on the Township’s website, article in the Springwater Link or brochures.

RECOMMENDATION HC 127 2013
Moved by: Archer
Seconded by: Hilton Moore

THAT the verbal report from the Deputy Clerk regarding the Heritage Committee engaging local residents, be received; and
THAT the Deputy Clerk forward the list of engaging activities to the Heritage Committee and prepare brochures for the Elmvale Fall Fair.

CARRIED

3.7. Potential Property Designations

The Committee discussed which properties they would like to investigate for designation in 2014.

RECOMMENDATION HC 128 2013
Moved by: McConkey
Seconded by: Molloy

THAT the discussion regarding potential property designations by the Heritage Committee, be received; and
THAT the following properties be investigated for designation in 2014: Archer House, Grenfel Cemetery, Dalston Church and Cemetery, and the Dalston General Store.
THAT the following Heritage Committee Members work with the Committee Chair to initiate work on the 2014 property designations: Peter Archer, Sandy McConkey and Marlene Hilton Moore.

CARRIED

3.8. 2014 Budget and Plan

The Deputy Clerk provided a verbal update regarding the 2014 budget, the Committee then discussed activities they would like to accomplish in 2014.

RECOMMENDATION HC 129 2013
Moved by: McConkey
Seconded by: Molloy

THAT the verbal update from the Deputy Clerk regarding the 2014 budget be received; and
THAT the following items be included as planned activities by the Heritage Committee for 2014:
- Potential Heritage District in Elmvale
- Update sign regulations for Elmvale’s downtown core
- Designation of 3 or more properties

CARRIED

Greig Stewart excused himself from the meeting. Sandy McConkey became the Acting Chair.

3.9. Heritage Tax Credit Program Update

The Deputy Clerk provided an overview of this year’s Heritage Tax Credit Program, and that starting in 2014 the property evaluations will be done earlier in the year to better accommodate the tax billing dates. Moving forward evaluations will be done for the work completed from the previous year, not the current year.

RECOMMENDATION HC 130 2013
Moved by: Hilton Moore
Seconded by: Molloy

THAT the verbal report from the Deputy Clerk regarding the Heritage Tax Credit Program, be received.

CARRIED
3.10. Heritage Tax Credit Application - Martingrove House

**RECOMMENDATION HC 131 2013**
Moved by: Molloy  
Seconded by: Archer

THAT the application for the Heritage Tax Credit Program for the Martingrove House, be received; and  
THAT Peter Archer perform a site visit and evaluation on the Martingrove House by October 18, 2013.

CARRIED

3.11. Heritage Tax Credit Application - Crossland General Store

**RECOMMENDATION HC 132 2013**
Moved by: Molloy  
Seconded by: Archer

THAT the application for the Heritage Tax Credit Program for the Crossland General Store, be received; and  
THAT Sandy McConkey perform a site visit and evaluation on the Crossland General Store by October 18, 2013.

CARRIED

3.12. Heritage Tax Credit Application - Parker House

**RECOMMENDATION HC 133 2013**
Moved by:  
Seconded by:  

THAT the application for the Heritage Tax Credit Program for the Parker House, be received; and  
THAT Peter Archer perform a site visit and evaluation on the Parker House by October 18, 2013.

CARRIED

3.13. Heritage Tax Credit Application - McDonald House
RECOMMENDATION HC 134 2013
Moved by: Molloy
Seconded by: Archer

THAT the application for the Heritage Tax Credit Program for the McDonald House, be received; and
THAT Marlene Hilton Moore perform a site visit and evaluation on the McDonald House by October 18, 2013.

CARRIED


RECOMMENDATION HC 135 2013
Moved by: Molloy
Seconded by: Archer

THAT the application for the Heritage Tax Credit Program for the Wattie House, be received; and
THAT Don Molloy perform a site visit and evaluation on the Wattie House by October 18, 2013.

CARRIED

Greig Stewart returned to the meeting, and presumed as Committee Chair.

4. INFORMATION ITEMS

4.1. Committee of Adjustment Application for 1100 Flos Road Four West for the Conveyance of a Parcel of Land to 1038 Flos Road Four East
Meeting Date - August 7, 2013

4.2. Notice of a Public Meeting Concerning a Proposed Amendment to the Comprehensive Zoning By-law 5000 regarding Temporary Second Dwellings
Meeting Date - September 23, 2013

4.3. Barrie Historical Association Newsletter for Fall of 2013

4.4. Ontario Heritage Trust 2013 Recognition Programs
Nomination Deadline - September 30, 2013

Look at for 2014 in early spring for nominations.
4.5. Information Items

**RECOMMENDATION HC 136 2013**
Moved by: Hilton Moore
Seconded by: Molloy

THAT the Information Items 4.1 through to 4.4 be received for information.

CARRIED

5. ADJOURNMENT

5.1. Adjournment

**RECOMMENDATION HC 137 2013**
Moved by: Hilton Moore
Seconded by: Archer

THAT this meeting of the Township of Springwater Heritage Committee does now adjourn at 9:07 p.m. to meet again on October 29, 2013 at 7:00 p.m. in the Committee Room, Administration Centre, Minesing.

CARRIED

Greig Stewart, Chair
Karen Way, Deputy Clerk